

**Town of Irishtown-Summerside
Minutes of Meeting
Wednesday, March 30, 2022**

In Attendance:

Mayor Wheeler, DM Parsons, Councilors McAuley, Morgan and Taylor, by Remote Councilor Penney. Minutes recorded by clerk - A. Bennett. Meeting called to order at 7:04 p.m. by Mayor Wheeler.

2. Motion 2022 – 039 McAuley / DM Parsons

Moved to adopt the agenda as circulated with addition of late items. All in favor. Carried.

3. Motion 2022 – 040 Penney / Taylor

Errors/Omissions – no

Moved to adopt the Minutes of March 9, 2022. All in favor, carried.

4. Business arising from the Minutes:

Property by Pynn's Pond Road Recreation Facility

- Mayor visited 3 different occasions, no luck meeting with residents
- Mayor will continue to try to touch base with residents

Landslide

- Clean up by Dept. of Transportation complete
- Mayor has limited interaction with homeowners

Smiths Farm Sign

- resident waiting on information from Federal Government

Recreation items in Lion's Club

- Mayor went in to go through items, there are basket ball nets, bases for baseball field, no electronic dart score boards, Lions thought recreation remove items
- PA system, stereo, Ipod with music, mixer, 2 mics, 4 cables missing before new council came in
- Councillor Morgan has been in conversation with Max Simms regarding grants for equipment

Active NL Grant

- Approval received \$7,500.00
- Basketball Court x2 One in Irishtown portion of Town and one in Summerside portion of Town, nets purchased by recreation for recreation contribution, cost approx. \$6,000 each

Wheelers Road

- Resident still claiming hydrant is leaking
- Mayor visited resident again yesterday
- Water to hydrant was turned off 3 months ago
- Maintenance to return to test water in basement
- If water has chlorine, it will be a Town responsibility
- Front steps and deck have shifted, door has risen
- Mayor listened at 4 homes in the area, no evidence, also spoke with neighbor
- Its been a different year with the weather, lots of water/melt/run-off
- Massive water build up in several areas

Mail boxes

- Many resident complaints, cannot get mail boxes open

Shamrock Crescent

- Poles interfering with road maintenance have been moved, there is a right of way/easement for roads
- Garbage box has been moved back
- Need to notify residents next fall in all areas of 2.5 meter frontage reserve for snow clearing as per snow clearing regulations

5. Delegate – Jon Sharpe 7:22 pm

SAM Stewardship Association of Municipalities

- See correspondence that was forwarded to Town Office in the past
- 2021 they visited the Town, Town Plan was being prepared
- New Town Plan is now complete so looking to move forward
- There is a line in the new Town Plan for SAM – zoning
- Provincial Wildlife Division has an input
- Need to identify conservation areas
- Protect wet lands and water fowl
- Joint venture possible with Hughes Brook, Corner Brook
- Will provide slideshow for reference
- Revitalize trail from Hughes Brook to the beach
- Atlantic Salmon Federation and SPAWN may also have funds available
- Gander, NL –Cobb’s Pond is on SAM Property
- Gazebos and picnic areas are a great idea
- Osprey platform in Summerside portion of Town
- Could provide guided walks
- Interpretation signs

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Delegate – joined 7:50 pm

- No financial obligations to the Town
- Potential funding for walking trails/interpretation center
- JCP Grant
- Anything greater than 1KM will trigger an environmental assessment
- NL Activity Grant
- Multipurpose area
- Requested that SAM table a proposal for review

Delegate J. Sharpe left 8:18pm

Delegate Max Simms – was not able to make it due to prior commitment

Back to business arising from the Minutes

Electronic Score Boards

- Table for recreation committee

6. Committees:

a) Public Works

Sinkhole

- maintenance will be on site tomorrow with contractor
- Old infrastructure
- Approval for dig has been granted by Dept. of Transportation

Taylor's Road leak

- Maintenance will be on site Friday

Wheeler's Road

- Already addressed

Mutual Aid Agreement – Meadows

- Mayor, Deputy Mayor and Clerk to meet with Meadows for discussion
- If we are stretched with resources, they could assist and vice versa
- Clerk to schedule meeting

Code of Conduct

- May become HR issue in the next 8-10 weeks
- Council to review legislation forwarded by clerk
- 4 separate situations brought forward
- Employee has implied that he is working on solution

Pump House

- Contractor looking into required equipment, no additional cost

b) **H.I.S.**

Election of Officers

- Took place and there are some new positions
- Some turned down positions
- Some new members
- Some accusations made by a member were felt to be against council
- Meeting with previous council and a HIS member was discussed
- There was supposed to be a meeting in September 2021 when Chief returned, new Council came in, all new Council members were given copies of the Minutes for their review and nothing was questioned with regards to the meeting.
- HIS delegate McAuley cleared the air with the members and gave condolences
- Clerk to invite Chief Parsons and Assistant Chief Bennett to next meeting to give opportunity for Department bring forward any issues or topics for discussion
- Mayor requested list of items and clarification from past clerk on correspondence from past minutes but never received any response to is request
- Past Assistant Chief [redacted] had some medical issues, Chief appointed [redacted] as Assistant Chief in [redacted] absence
- [redacted] was not well, had to travel to St. John's for medical reasons, Department collected funds to help with costs. [redacted] was advised that he needed to provide medical clearance from Dr [redacted] before he could return to duty as Assistant Chief, no clearance was received, all members felt [redacted] needed a break to rest and recover
- Suggested that members interfered with voting, this was not the case
- HIS liaison attended the election, which took place in the bay at the fire hall to follow Covid regulations, everyone was well spaced, social distancing protocol was followed, no chatter during process. Voting was completed as always done in the past.

- Council feels that this is a matter for the Department to handle, Council will not be involved unless they request our assistance, they have protocol in place
- Chief was aware that the meeting had taken place in his absence, protocol was not followed, Chief addressed on 3 different occasions in an attempt to clear the air
- Carbon fiber cylinders have been ordered
- Snowmobile fundraiser was a great success, raised over \$4,000.00, Chief won 50/50 draw and donated back to department
- SCBA has arrived, Council paid up-front, reimbursement being processed
- New SCBA has man down, much lighter. Department decided that as they replace SCBA, they will pass down to Maintenance

c) Recreation/Halls

- First meeting took place last night, great turn out
- Elections took place for executive members
- Votes seemed to go in favor of residents in attendance
- Draft terms of reference will be forwarded by Clerk once finalized
- 20 + active members
- Will require some fundraising but not all
- Start up approximately \$20,000
- 2 incorporations to be closed
- 2 bank accounts to be closed and 1 opened under council
- Council to set up bank account, will save on service fees

d) Building Inspections

- Shamrock Crescent garage addition was approved, Mayor attended site for inspection, advised not to be considered a dwelling and not to be used as an apartment/residence
- need to advise resident that dumpster is required. Building being converted look at re-zoning, taxes, business tax

e) Beautification

- Penney's Lane – had maintenance remove 50 + bags from area

f) GHJC

None, no meeting

g) H/R

- Defer until after meeting with Meadows

h) Public Relations

Website – up and running, great feedback. Portion allocated for HIS, they will need partial control. Request forms being added to site

Councillor Morgan stepped out due to conflict 9:11 pm

Digital Sign

- Waiting on quote for 4 x 8 sign
- Ray Brake digital advertising
- Need specifics on location, wifi required, electrical required
- May be able to offer ad space for rent
- Is sign required with Voyant Alert

Councillor Morgan returned 9:19 pm

Voyant Alert

- demo circulated to all members for review and input
- clerk attended demo on Telematik (competition) last week, Mayor, Deputy Mayor and Clerk attended demo for Voyant Alert today.
- Voyant Alert may many more options, better price. Two companies do not compare
- Many municipalities in the area now signing up for Voyant Alert
- Unlimited messaging
- \$2,400/year, full messaging system, 24/7 support included
- Call Town meeting for residents to view demo and sign up

i) Correspondence

Crown Lands Application – no objections. Send approval

7. Financials:

Council reviewed Financial Update as provided with Agenda. Mayor Wheeler read aloud.

Motion 2022 – 041 PM / SM

Moved to accept financials as presented and to pay outstanding bills. All in favor, carried.

8. Unfinished Business:

- a) **Digital Reader Board** – already addressed
- b) **Garbage Box - Town Hall** – check prices
- c) **Gary Wiseman – Realtor**
 - 5 lots remaining
 - Do not renew at this time, 5% Commission to high
- d) **Fireworks Regulations**

Motion 2022-042 SM/MT

Moved to adopt the Fireworks Regulations as presented. All in favor, carried.

- e) **Electrical Upgrade Quote** – being submitted for NL Power Grant

Jump to 10.b)

10. b) Request from Resident to divide land

- Resident was advised by previous clerk that land could be split in 2 lots
- did not get anything in writing
- Town Regulations have changed, new Town Plan has been adopted
- frontage short 25 feet
- could apply for re-zoning, approx. costs \$5,000.00 but no guarantee it would be accepted
- 75 x 150 minimum
- under current regulations, not acceptable.

Back to 9

9. New Business

- a) **Delinquent Accounts** – according to Municipal Affairs, only supposed to be 3-4%. If we go through collections, we could lose 40-50%. Look into tax sales. Include letter to residents regarding delinquent accounts with all Tax Invoices. Start shutting of water and sewer services in May 2022. Start Tax Sales, vacant land / oldest outstanding first. Payment arrangements can be made if regular payments to pay off balance in 1 year.
- b) **Painting Hall** – post Tender for Quotes.

10. **Letter Request from Resident – Ocean Drive** – NO, send letter to resident.

Sawmill – defer

Wooden Street Name Signs to be replaced – Mayor will advise which signs

11. Deferred Items

- a) Speed Signs
- b) Senior's Darts – 2 electronic score boards
- c) Meeting with Max Simms – Cultural Entertainment Grants to enhance facilities
- d) Emergency Plan (revisions received from Chief Parsons) & Emergency Committee – Emergency Fund
- e) JCP – Job Creation Project Deadline to Apply August 19, 2022
- f) Colson's Road (wait for response from resident or Enforcement Order)
- g) Change Town Name
- h) Main Street – awaiting response from resident (Survey Pegs – West Coast)
- i) Debit Card Machine – **defer to 2023**

Date and time of next meeting: 7:00 pm, Wednesday, April 6, 2022

Meeting Adjourned

Motion 2022 – 042 McAuley / Morgan

Moved to adjourn meeting at 10:51 p.m. All in favor. Carried.



Barry Wheeler - Mayor

Date Adopted: April 25, 2022



Amanda Bennett - Clerk