

**Town of Irishtown-Summerside
Minutes of Meeting
Tuesday, June 16, 2026**

In Attendance:

Mayor Goodyear, Deputy Mayor Bursey.
Councilors, Pennell, Antle, Taylor and Patey.
Also in attendance, Assistant Town Clerk/Project Organizer Cox.

Absent with cause:

Councilors McAuley
Town Manger/Clerk Bennett

Minutes recorded by Assistant Town Clerk/Project Organizer Cox.

1. Call to Order

The meeting was called to order at 7:04 PM by Mayor Goodyear.

2. Moment of Silence

Observed.

3. Adoption of Agenda as circulated - Motion 2026 – 632

Moved by Bursey, seconded by Taylor. All in favor, Motion carried.

4. Adoption of Minutes - Motion 2026 – 633

No errors noted. Moved by Taylor, seconded by Antle. All in favor, Motion carried.

5. Business Arising from Minutes of June 2, 2026

- There was no business arising from the minutes of June 2, 2026. All outstanding matters have been addressed.

6. Delegations – None.

7. Committees:

(a) Public Works

- Roads have been graded; however, some roads still require topping.
- Representatives from the Department of Highways visited the Town Office regarding culverts installed at three residences without the required permit. The existing culverts and driveways will be removed, and a temporary shared driveway will be installed to provide access to the affected properties. The property owner must apply through Service NL for approval to install three culverts with the required spacing. Costs associated with the work will be the responsibility of the property owner.
- The Department of Highways also inspected the turnaround area. The Town must contact Service NL to obtain the necessary permit, as the Department of Highways no longer issues permits for this type of work.
- Ditching and culvert clearing operations are ongoing and are progressing toward the Summerside area.
- Council discussed responsibility for maintenance of the culvert on Main Road and will seek clarification.
- A pothole on School Lane and Park Road was identified and will be repaired using cold patch material.
- Pardys was called to School Lane to vacuum sand from a manhole in order to allow repairs to be completed. Unfortunately, the truck experienced a breakdown, and the work had to be rescheduled for a later date.

(b) H.I.S

- Final meeting for the summer has been completed on June 11, 2026
- They decided to meet once a month for inspections over the summer.
- New helmets have been received.
- A brush fire occurred behind Colson's road and was responded to accordingly.
- Who's responding app was down for about two weeks, a new computer has been installed and is functioning well now.

(c) Recreation/Halls

Community Events

- The 2nd Annual Father's Day ATV Ride will take place on June 20, 2026, as a fundraiser for the ball field – Weather permitting. The Recreation committee will make a decision on Thursday, June 18, 2026.
- Preparations for the Canada Day flag-raising ceremony are underway

Dog Park Update

- Fencing for the dog park will be installed in the next few weeks.
- Council discussed the purchase of a sign for the dog park.

Ball Field

- Council was advised that a lottery licence has been approved to support fundraising efforts for the softball field. The fundraising committee plans to conduct a raffle featuring a prize package that includes a Blackstone grill and related accessories.

Class "D" Estimate

- Cox will follow up with [redacted] regarding the Class "D" estimate.

Student Update

The Town will employ three (3) students during the summer period:

- Two (2) students will work 20 hours per week, scheduled on Monday, Tuesday, and Wednesday from 8:30 a.m. to 4:30 p.m. for a period of seven (7) weeks, beginning July 2, 2026, and ending August 21, 2026.
- One (1) student will work 35 hours per week, scheduled for seven (7) hours per day, five (5) days per week, for the same seven (7) week period, from July 2, 2026, to August 21, 2026.

d) Building inspections

None.

(e) Beautification

- Measurements for a garden box around the town sign is underway.
- Council approved the purchase of a new "Thank You for Visiting" or "Goodbye" sign for the Irishtown-Summerside boundary. A welcome sign is currently in place, Recreation would like a corresponding sign installed on the reverse side for departing visitors.

- Cox noted that the bulk collection program has been successful. The appointment-based bulk cleanup has been working well. Staff anticipate that all scheduled pickups will be completed by June 19, 2026. Due to regular garbage collection duties on Mondays, Tuesdays, and Wednesdays, Public Works staff are limited to Thursdays and Fridays for bulk collection activities, making it challenging to complete all pickups within a single week.
- Shed was removed on June 13, 2026, from 378 Main Street.

(f) GHJC

-N/A

(g) HR

- A privileged meeting between Council and the Human Resources Committee will be scheduled to discuss policy updates and wage reviews.

(h) Public Relations

- Positive feedback regarding the Canada Day partnership with the Town of Meadows.

8. Correspondence

1) Resident Inquiry - Jarvis Road

Council reviewed a resident's request regarding sewer service charges. The property had been billed for both water and sewer services based on records indicating that the residence was connected to the municipal sewer system. After experiencing several sewer backups, the homeowners discovered that the property was not connected to the Town's sewer system.

The homeowners provided documentation from the property listing at the time of purchase, which indicated that the residence was connected to municipal water and sewer services. Upon becoming aware of the error last year, the Town provided a one-year credit for sewer charges. The homeowners have now requested reimbursement for approximately seven years of sewer fees paid to the Town.

Council discussed the matter and agreed to seek guidance from the Department of Municipal Affairs regarding the process and any legislative requirements related to providing additional credits or reimbursement. Council was advised that the property could be connected to the municipal sewer system upon payment of the applicable

\$2,500 connection fee; however, a lift station would be required as the property is located below grade.

Motion 2026-634

Moved by Taylor, seconded by Antle, that the Town investigate the possibility of providing a credit for sewer charges paid by the property owner, subject to consultation with the Department of Municipal Affairs and any applicable legislation, policies, or requirements.

All in favour. Motion carried.

2) Request to rent portable hand-washing station – July 4, 2026

No longer needed

3) Circular – Paving Program

- Council reviewed correspondence regarding the paving program and received the information for review and consideration.

4) Circular – Municipal Capital Works (MCW)

- Council reviewed correspondence regarding the Municipal Capital Works (MCW) program and received the information for review and consideration.

9. Financial Update

There were no updates provided, as Town Manager Bennett was absent from the meeting.

Council reviewed budget expenditures year-to-date to May. Expenditures are at 42.79% and are in line with expectations.

10. Unfinished Business

None.

11. New Business

a) Priorities – Build Communities Strong Fund (BCSF)

Council members will consider potential projects and bring forward ideas to the next Council meeting for discussion on the best use of funding for the Town.

b) Annual Expenditure Report – 2025

The audited annual expenditure report for the 2025 intake recipient should be completed by June 19, 2026 to release funding from the BCSF.

c) South Side Sewer Project Concerns

Councillor Antle declared conflict and excused herself from the meeting at 9:15 a.m.

Council reviewed correspondence received from a resident regarding outstanding items related to the South Side Sewer Project. The resident provided a list of deficiencies they believe remain unresolved following construction. Council noted that a letter was previously issued on January 13, 2025, indicating that the identified concerns would be addressed.

It was noted that the removal of the temporary road from the resident's driveway can be addressed through the placement of topsoil and grass seed. Further discussion is required to review and resolve the remaining outstanding concerns.

Antle returned to the meeting at 9:22

12. Late Items

None.

13. Deferred Items

None.

13. Public After Session

No presentations or comments were received.

Minutes
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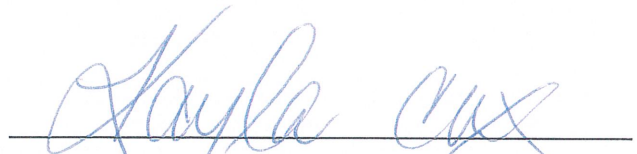
Date and time of next meeting: July 14, 2026, 7:00pm

Meeting Adjourned

Motion 2026 – 665 Moved by Councilor Bursey, seconded by Councilor Antel.

Moved to adjourn the meeting at 9:23 p.m. All in favor. Carried.



Keith Goodyear – Mayor

**Kayla Cox – Assistant town clerk/Project
Planer**