

## Town of Irishtown-Summerside

### Minutes of Meeting Wednesday, September 6, 2023

#### In Attendance:

Mayor Parsons, Deputy Mayor Morgan, Councilors Hackett, McAuley and Taylor. Also in attendance, Senior Town Clerk Bennett. Minutes recorded by Senior Town Clerk Bennett. Meeting called to order at 8:15 p.m. by Mayor Parsons.

2. **Motion 2023 – 250 Councilor McAuley / Councilor Hackett**

Moved to adopt the agenda as circulated. All in favor. Carried.

3. **Motion 2023 – 251 Councilor Taylor / DM Morgan**

Moved to adopt the Minutes of July 26, 2023. All in favor, carried.

4. **Business arising from July 26,2023 Minutes**

- review of quote from Clancey's General Contracting for installation of heat pumps (Recreation Facility and H.I.S. Fire Hall). Mayor Parsons will reach out to his contacts for quotes on same.
- Surveys for sub-division – Assistant Clerk Bursey contacted Yates and Woods and they are working on Surveys.
- MNL Seminars on Friday, September 8 and Sunday, September 9, in Deer Lake. Assistant Town Clerk Bursey will be attending.

5. **Delegations:** - did not show up

6. **Committees:**

**(a) Public Works**

- 457 Main Street – curb stop repair is complete, class A needed to fill in around curb stop
- Fire hydrants – still have some that require repair, contact contractor for repair
- Water Readings – have maintenance take picture of every reading and forward to the office to be recoded in spreadsheet.
- Fourth Avenue install and road repair complete
- Gazebo complete, maybe good idea to have some plug in's installed. Request Invoice from Contractor
- Clerk Bennett to prepare request for Standing Offers
- Clerk Bennett to start looking at draft snow clearing contact

- Access Scaffolding has made an offer to build stage, Council to determine specs and Access Scaffolding will build and allow Council to pay out over 12 month with no interest

**b) H.I.S.**

- N/A

**c) Recreation/Halls**

1. Proposal from all players – forward information to Mayor, Mayor will reach out to resident
2. Quote for Recreation Facility Heat Pumps – already addressed

**d) Building Inspections**

1. 200 Main Street – Building Inspector Hackett attended property, application passed and signed off today
2. – more information required from resident, Survey required. Request resident to attend next meeting for clarification. Return monies held in safe for Permit fees. Resident not to proceed any further homes until after meeting with Council
3. Check to see if any training courses available for Building Inspectors
4. Going forward, all Permit Applications must be brought to Council for discussion before passing Permits.

**e) Beautification**

1. Pavilion and grass looks great, adds a nice perspective to the Town. Open for residents to use.

**f) GHJC – N/A**

1. Remove from agenda

**g) H/R**

1. Already discussed
2. Senior Clerk to prepare draft expectations for Assistant Clerk

3. Senior Clerk to draft ad for 3 office position
4. More meetings/discussions required for HR members

7. **Correspondence**

1. Smith's Road Complaint

Councilor Taylor will visit both residents and access the situation.

2. Automated Flagger – pass
3. 420 Main Street – Proposed Change of Occupancy

Appears to have been forwarded for information purposes. Follow up with Inspector to see if anything is required from Council. Have they been approved to open to the public? Have all deficiencies been met? Did they follow up on deficiencies?

4. Invite to Mawio'mi – date has passed
5. Capital Works

Discussion regarding email from \_\_\_\_\_ that was previously forwarded by email to Council. All in agreement to proceed as discussed. Advise Hynes to proceed with application as per previous request.

6. Plaque for Town Hall Playground

Denied

7. Crown Lands Application 161552

Approve – send approval to Crown Land

8. WRWM Information – information purposes only
9. Circular – MCW Applications

Previously advised by email, all aware

10. MMSB Grant Opportunity

Deadline to apply is October 27, 2023. Put aside for 3<sup>rd</sup> Office position to work on

11. Crown Land Application 161556

Approve – send approval to Crown Land

12. Allnorth MCW Application

Duplicate item – already addressed

13. Cown Land Application 161263

Approve – send approval to Crown Land with the stipulation that no transport truck will be allowed to enter Penney’s Road. No vehicle bigger than Class 3 Licence permitted

14. Fourth Avenue resident request of land

Reply to resident asking to attend Council Meeting to discuss

8. **Financial Update**

**Motion 2023-252 DM Morgan / Councillor McAuley**

Motion to accept financials as presented and pay outstanding bills. All in favor. Carried.

9. **Unfinished Business**

1.

10. **New Business**

1. MCW Force Account

Already reviewed by all and all in agreement

2. 280 Main Street request for Town Water and Sewer

Not possible, property is past Town infrastructure

**11. Late Items**

1. Resident

Already addressed

2. Fridge and Stove Recreation Facility

Duplicate item, already addressed

3. Fall Clean Up

At this time there will be no Fall Clean Up, Spring Clean Up only

4. Town Planner

Position to be discussed further by HR

Senior Clerk to draft ad

Duties will include schedule Maintenance duties, grants, liaison for recreation, help Senior Clerk as requested/required ....

Hours and job description to be determined after HR meeting

5. Emergency number – defer

6. 22 Pynn’s Pond Road

Prepare work order for maintenance to go and assess the property, take pictures. Is this a Town issue

**Date and time of next meeting:** September 20, 2023

**Meeting Adjourned**

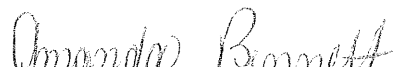
**Motion 2023 – 253 Councilor McAuley / DM Morgan**

Moved to adjourn meeting at 10:53 p.m. All in favor. Carried.



**Peter Parsons – Mayor**

**Date Adopted: September 20, 2023**



**Amanda Bennett– Senior Town Clerk**