Town of Irishtown-Summerside
Minutes of Meeting
Tuesday, July 14, 2026

In Attendance:

Mayor Goodyear, Deputy Mayor Bursey, Councilors, McAuley, Pennell, Antle, and Patey.
Also in attendance, Town Manger Bennett, Town Clerk/Project Organizer Cox.

Absent with cause Councilor Taylor

Minutes recorded by Town Clerk/Project Organizer Cox.

1. Call to Order

The meeting was called to order at 7:07 PM by Mayor Goodyear.

2. Moment of Silence

A moment of silence was observed.

3. Adoption of Agenda as circulated - Motion 2026 – 666

Moved by Bursey, seconded by Patey. All in favor, Motion carried.

Councilor Pennell arrived at 7:14 p.m.

4. Adoption of Minutes - Motion 2026 – 667

No errors or omissions noted. Moved by Pennell, seconded by Antel. All in favor, Motion carried.

5. Business Arising from Minutes of June 16, 2026

- The "Thank You for Visiting" sign has been ordered.
- Summer students are working out well.
- The application to relocate the road on Christopher's Cove Road has been submitted to Service NL.

6. Delegations –

inquired why property was not connected to the municipal sewer system during Phase 1 of the South Side Sewer Project in 2021.
questioned whether the property had been overlooked.
Town staff reviewed documentation from the 2021 project. At that time, it was determined that several property owners would not grant easements required for the sewer line to cross their properties.
had previously investigated options available to and identified two possible solutions:

1. Connect to the existing sewer system across Route 440. This option was not supported by the Department and did not wish to disturb newly paved driveway. As her bathroom is located at the rear of the home, this option was not pursued further.
2. Obtain an easement across the neighbouring property to connect to the manhole located on the road leading to the marina and sewer outfall, approximately 40 metres from the residence.
   advised Council that is willing to grant an easement through property and sign the necessary documentation.
   requested that the Town obtain an engineering cost estimate for connecting property to the municipal sewer system and apply for funding through a Municipal Capital Works (MCW) project.
   Council agreed to obtain an engineering estimate cost. Once the estimate is received, a follow-up meeting will be held with and

did not join the meeting by Zoom.

Council discussed concerns regarding the unmaintained section of leading to property.

The Town does not maintain or provide snow clearing beyond the end of the paved section of

Council noted that originally received building permit using a address and later changed the civic address to .

The roadway has been experiencing washouts due to the absence of a culvert beneath second driveway, preventing proper drainage through the ditch.

Council noted that Town regulations require a culvert to be installed whenever a driveway is constructed.

7. Committees:

(a) Public Works

- Public Works have been extremely busy responding to heavy rainfall, road washouts, and damage to by-roads.
- Highland Drive experienced significant washouts requiring replacement of three culverts.
- A catch basin located on a 90-degree bend was removed and replaced with a straight-line drainage ditch to improve water flow. French drains and large rock were also installed.
- Speed bumps have been installed on several roads in response to speeding complaints.
- The chlorine building flooded due to inadequate drainage. A new underground drainage system with longer piping has been installed.
- The flow meter at Irishtown Brook has failed and a replacement has been ordered.
- Road shoulders damaged during recent storms require repairs.
- A "Slow Down – Children at Play" sign has been installed on Jarvis Road.

(b) H.I.S. Fire Department

- Within the next year, bunker gear and air cylinders will require replacement.

(c) Recreation / Community Halls

Community Events

- The Father's Day ATV/UTV Ride scheduled for June 20 was cancelled due to severe weather and will be rescheduled.
- Recreation continues to organize community events; however, resident participation has been very low.
- Grants have been secured to support swimming, volleyball, dance classes and a children's summer camp operating three days per week. Attendance has ranged from two to five children.
- Recreation coordinated the North Shore Community Yard Sale for July 18, 2026.
- The Canada Day Breakfast received excellent reviews and was well attended.

- Canada Day activities held in partnership with Meadows were very successful.
- Fireworks were cancelled due to the provincial fire ban.
- A cleaner hired following a wedding reception failed to attend. Staff will continue to follow up.

Ballfield

Council discussed issuing a Call for Offers for the initial groundwork only and completing the remaining ballfield project in phases as funding becomes available.

Dog Park

- Fencing installation has begun.
- Two black entrance gates have been purchased.
- Due to standing water in several post holes, portions of the fence line are being relocated to higher, drier ground.
- Council requested an updated report outlining expenditures to date and the remaining project costs.

(d) Building Inspections

No report.

(e) Beautification

Artificial flower arrangements have been purchased and assembled. They will be installed throughout the community.

(f) Human Resources

Council discussed filling the upcoming vacancy created by the departure of the current part-time employee.

Motion 2026-668

Moved by Councillor Pennell, seconded by Councillor Patey, to advertise and hire a part-time employee for a minimum of 24 hours per week to complete garbage and recycling collection three days per week, with the possibility of additional hours as required.

Carried.

(g) Public Relations

No report.

8. Correspondence

Resident Inquiry –

Council received an inquiry regarding paving

Council advised that previous councils had established a priority paving list; however, available funding was exhausted before , could be completed.

Council is actively exploring additional funding opportunities that will not reduce funding available for the Town's water infrastructure priorities.

Resident Inquiry –

Council reviewed correspondence regarding grading of

The contractor advised that a 12-foot grader could not safely access the road. Alternative equipment has since been used to smooth the roadway.

The Town will continue monitoring road conditions throughout the summer.

9. Financial Update

Motion 2026-669 - Moved by Councillor Antle, seconded by Patey.

- Motion to accept financials as presented and pay outstanding bills. All in favor. Carried.

10. Unfinished Business

(a) Outstanding Concerns – South Side Sewer Project

Councillor Antle declared a conflict of interest and left the meeting at 8:48 p.m.

Council discussed outstanding deficiencies related to the project, including restoration of topsoil and road access.

Motion 2026-670

Moved by Deputy Mayor Bursey, seconded by Councillor Pennell, to proceed with correcting the identified deficiencies.

Carried.

(b) Annual Expenditure Report – Canada Community-Building Fund

Motion 2026-671

Moved by Councillor McAuley, seconded by Deputy Mayor Bursey, that Council approve the Annual Expenditure Report under the Canada Community-Building Fund Agreement.

Carried.

(c) Project Priorities – Gas Tax

Council discussed future project priorities in addition to the Town's ongoing water infrastructure project.

(d) – Sewer Tax Refund

Council reviewed a request for a sewer tax refund.

Under current legislation, properties where municipal water or sewer infrastructure passes the property are subject to sewer taxation.

Council determined that no refund is applicable.

The property owner may connect to the municipal sewer system; however, installation of a lift station would be at the owner's expense.

(e) Sewer Hook-Up –

Council reviewed the reasons these properties were not connected during the sewer project.

It was determined that adequate grade could not be achieved to connect the properties to the existing main sewer line.

11. New Business

Council was advised that Stantec has delayed completion of the Town's Water Study from July until mid-October.

Council expressed concern that this delay may prevent the Town from meeting the upcoming Municipal Capital Works funding deadline, which in recent years has opened in early October.

Staff will continue working with Stantec and monitor funding announcements closely.

11. Late Items

None.

12. Deferred Items

None.

13. Public After Session

None.

Date and time of next meeting: August 4, 2026, 7:00pm

Meeting Adjourned

Motion 2026-672 – Moved by Councilor Antel, seconded by Councilor Bursey.

Moved to adjourn the meeting at 9:33 p.m. All in favor. Carried.

Keith Goodyear – Mayor

Kayla Cox – Town clerk/Project Planer