Town of Irishtown-Summerside
Minutes of Meeting
Tuesday, August 4, 2026

In Attendance:

Mayor Goodyear, Deputy Mayor Bursey, Councilors, McAuley, Pennell, Antle, Taylor and Patey.
Also in attendance, Town Manger Bennett, Town Clerk/Project Organizer Cox.

Minutes recorded by Town Clerk/Project Organizer Cox.

1. Call to Order

The meeting was called to order at 7:20 PM by Mayor Goodyear.

2. Moment of Silence

A moment of silence was observed.

3. Adoption of Agenda as circulated - Motion 2026 – 673

Moved by McAuley, seconded by Taylor. All in favor, Motion carried.

4. Adoption of Minutes - Motion 2026 – 674

No errors or omissions noted. Moved by Antle, seconded by Patey. All in favor, Motion carried.

5. Business Arising from Minutes of July 14, 2026

- The "Thank You for Visiting the Town of Irishtown-Summerside" sign is to be installed.
- Funding for the new garbage collection truck and TownSuite software is expected to be deposited into the Town's bank account by August 7, 2026.
- Town Clerk Cox will send a follow-up letter to and regarding the water and sewer connection.

6. Delegations –

and (via Zoom) – Southside Sewer Issues

and attended the meeting to discuss concerns regarding the Southside Sewer Project.

Councilor Antle stepped out during part of the discussion.

The following concerns were raised:

1. **Property Restoration**
   - Property that was disturbed during construction has not been fully restored.
   - Erosion of the embankment on their property and property was identified.
   - Prior to the project, there was no significant erosion issue along the bank.
   - Following construction activities, the bank has begun to give way.
   - No rock protection, retaining wall, or erosion-control measures were installed to stabilize the area.
2. **Farmland**
   - Areas disturbed during construction have not had topsoil restored.
   - Affected properties have been left with poor ground conditions, making it difficult for grass and vegetation to re-establish.
3. **Water Access**
   - Prior to construction, residents were able to access the water and launch boats from the area.
   - Current site conditions have significantly reduced or eliminated this access.
4. **Road Restoration**
   - Roads were left without the required Class A finish after construction.
   - The Angle Road/Main Road area requires grading and restoration.

   Council agreed the road is to be cleaned, graded, finished with Class A material, and cover the rocks where required.

Action Items:

- Town staff to send an email outlining the outstanding deficiencies.
- Obtain pricing for the required restoration work.
- Obtain pricing regarding hydroseeding requirements.

7:50 p.m. *Councilor. Antle rejoined the meeting.*

An agreement was reached regarding the next steps.

7. Committees:

(a) Public Works

Engine Brake Signs

- A request was received from a resident for two "No Use of Engine Brake" signs.

  Council discussed the request and agreed that the signs will not be installed at this time.

Speed Display Signs

- It was reported that only one speed display sign is currently operational.
- Staff were directed to contact the supplier and send an email requesting service or repairs.

Humberview Washout

- The washout on the shoulder of the road, on Humberview Drive, remains on the Public Works priority list for repair.

The flow meter at Irishtown Brook has failed and a replacement has been ordered.

(b) H.I.S. Fire Department

The Fire Chief submitted a proposed plan for the downstairs area of the Fire Hall.

Council discussed the proposal and agreed to:

- Arrange a meeting with the Fire Chief, either in person or via Zoom, to review the proposed plan in detail before making a final decision. No measurements on drawings.

(c) Recreation / Community Halls

Dog Park

- Council was advised that the dog park project is nearing completion.
- Discussed the parking lot, it remains to be completed.
- Materials that have not been used for the project can be returned.

Recreation Fundraiser – Soft ball field

- Ticket sales were discussed and, while lower than anticipated, sales are progressing well. Draw date is Monday, August 10, 2026.

Community Festival

- Council discussed the proposed So Long to Summer Festival. It was noted that the required insurance coverage and associated costs must be submitted to Council for review prior to a final decision being made regarding the event.

Town Halls

- Staff advised Council that weddings are scheduled at the Town Hall in the coming weeks.

(d) Building Inspections

Advised Council about three building inspections, including:

- One inspection for a greenhouse.
- One inspection for a new construction home.
- One inspection for a garage.

Council acknowledged the update.

(e) Beautification

Artificial flower arrangements have been assembled and installed throughout the community.

(f) Human Resources

Council discussed the filling of the part-time employee position. Resumes have been received at the Town Office, and interviews are currently being scheduled. Council will review the applicants and proceed with the hiring process.

(g) Public Relations

No report.

8. Correspondence

Red Shoe Walk – Donations for Loot Bags
Council reviewed correspondence regarding donations for loot bags for the Red Shoe Walk. Council agreed to donate the use of the Town Hall and gazebo for the event. Recreation will donate loot bags.

A correspondence letter will be sent advising the donation of free rental of Town hall and gazebo.

9. Financial Update

Motion 2026-675 - Moved by Councillor Taylor, seconded by Antle.

- Motion to accept financials as presented and pay outstanding bills. All in favor. Carried.

10. Unfinished Business

11. New Business

(a) Driveway Damage from Water Leak

Council reviewed the concern regarding driveway damage caused by a water leak. Pictures of the damage were provided for Council's review.

Council discussed the matter and noted that the driveway connects directly to the North Shore Highway. The homeowner will be advised to contact the Department of Transportation and Infrastructure regarding the matter.

Council will send a letter of clarification on regulations regarding barriers or separation requirements between private driveways and the main highway.

Council will continue to monitor the situation and follow up as required.

(b) Adoption of Grants & Donations Policy - Motion 2026-676

WHEREAS Council has reviewed the draft Grants & Donations Policy; and

WHEREAS the purpose of the policy is to establish clear guidelines and procedures for the review and approval of grant and donation requests received by the Town;

THEREFORE BE IT RESOLVED that the Council of the Town of Irishtown-Summerside hereby adopts the Grants & Donations Policy as presented.

Moved by: Councillor McAuley
Seconded by: Councillor Pennell

Carried.

11. Late Items

None.

12. Deferred Items

None.

13. Public After Session

None.

Date and time of next meeting: Tuesday, September 8, 2026, 7:00pm

Meeting Adjourned

Motion 2026-677 – Moved by Councilor Bursey , seconded by Councilor McAuley.

Moved to adjourn the meeting at 9:05 p.m. All in favor. Carried.

Keith Goodyear – Mayor

Kayla Cox – Town clerk/Project Planer