

**Town of Irishtown-Summerside**

**Minutes of Meeting  
Monday, October 16, 2023**

**In Attendance:**

Mayor Parsons, Deputy Mayor Morgan, Councilors Hackett, and Taylor. Also in attendance, Senior Town Clerk Bennett, Assistant Town Clerk Bursey and Project Organizer Cox. Minutes recorded by Assistant Town Clerk Bursey. Meeting called to order at 7:05 p.m. by Mayor Parsons.

2. **Motion 2023 – 281 DM Morgan / Councilor Taylor**

Moved to adopt the agenda as circulated. All in favor. Carried.

3. Ratify Motions made at Previous Meetings

Adopted at meeting held on July 5, 2023

**Motion 2023 – 229 Councilor Hackett / DM Morgan**

Moved to accept the quote on Hall reno for the material of the Pynn's Pond Recreation Hall. All in favor, carried.

**Motion 2023-230 DM Morgan / Councilor Hackett**

Moved to accept the quote for the paving of roads, all except Jarvis Road. All in favor.

Adopted at meeting held on August 14, 2023

**Motion 2023-244 Councilor Hackett / Councilor Morgan**

Moved to having the deputy mayor assume the office of mayor for the remainder of the elected mayor's term. All in favor. Carried.

**Motion 2023-245 Councilor Hackett / Councilor Taylor**

Moved to make councilor Morgan deputy mayor for the remainder of the elected council term. All in favor. Carried

**Motion 2023-246 DM Morgan / Councilor Taylor**

Moved to except the quote for the Pynn's Pond Recreation Hall for the repairs to the roof and painting of the interior.

Adopted at meeting held on August 23, 2023

**Motion 2023-248 DM Morgan / Councilor Hackett**

Moved to request Allnorth to application for MCW for new water supply for both dams. Both water sources to be changed to one source, water to be directed from Big Pynn's Pond. Turn over all information required that may assist in application. All in favor. Carried

Adopted at a meeting held on September 27, 2023

**Motion 2023-264 Councilor Hackett / DM Morgan**

Moved to increase Senior Clerk Bennett's wages as discussed. All in favor, carried.

**Motion 2023-265 Councilor Taylor / DM Morgan**

Moved to set pay rates for Project Organizer as discussed and present job offer. All in favor, carried.

**Motion 2023-266 DM Morgan / Councilor Taylor**

Moved to have election for 2 councilors as required. Nomination Day will be Tuesday, October 10, 2023. Election Day will be Tuesday, November 7, 2023.

Adopted at a meeting held on September 29, 2023

**Motion 2023-268 DM Morgan / Councilor Taylor**

Moved to approve the MCW Application from Allnorth to extend a pipeline for the Irishtown water supply from Big Pynn's Pond. Project is approved as per proposal and authorize Allnorth to make submission to MCW on behalf of the Town of Irishtown-Summerside. All in favor. Carried.

4.(a) **October 4, 2023 Minutes had error. Move to next meeting.**

5.(a) **Business arising from October 4, 2023**

- Norten Contracting advise it is not a great idea to use cameras for the water.
- The Frampton are informed are made aware the RCMP is still looking into this matter.
- Fire Department is looking into another electrician to hook up the pump.
- Hackett looked into Anderson's second permit application and was told all looks good and to go ahead and put the framework for the forms, ones complete he will go back and review before we approve.
- We will update Tract with the last water break.
- Bennett is going to look into the new cameras this week.

4.(b) **Motion 2023- 282 Councilor Hackett / DM Morgan**

Moved to adopt the Minutes of September 20, 2023 Management meeting. All in favor, carried.

5.(b) **Business arising from September 20,2023 Management Meeting**

- No Business

- 4.(c) **Motion 2023-283 DM Morgan / Councilor Taylor**  
Moved to adopt the Minutes of September 27, 2023 Election meeting. All in favor, carried.
- 5.(c) **Business arising from September 27,2023 Election Meeting**  
-No Business
- 4.(d) **Motion 2023-284 DM Morgan / Councilor Hackett**  
Moved to adopt the Minutes of September 27, 2023 MCW-HR. All in favor, carried.
- 5.(d) **Business arising from September 27,2023 MCW-HR**  
-No Business
- 4.(e) **Motion 2023-285 Councilor Taylor / DM Morgan**  
Moved to adopt the Minutes of September 29, 2023 MCW. All in favor, carried.
- 5.(e) **Business arising from September 29, 2023 MCW**  
-No Business
6. **Delegations:**  
No Delegation
7. **Committees:**
- (a) Public Works**
- Water break October 13, 2023 near 60 Main Street
  - Hayward to start with the inventory of parts on hand in garage.
- b) H.I.S.**
- Looking for a new electrician for the installation of the pump
- c) Recreation/Halls**
- is moving for 7 months, but wishes to stay on as chair of Recreation, said she can attend meetings by Zoom.
  - Can't chair a meeting by zoom, the co-chair can chair the meeting and the can appear by Zoom.
  - Oak will be helping out with recreation now

- The stove is in
- Fridge is order though KC Reid
- The Occupancy number are down a little at the Pynn's Pond Hall
- Have to order an Automatic door closure for the electrical room door at Pynn's Pond Hall.

**d) Building Inspections**

- Hacket looked into Anderson's second permit application and was told all looks good and to go ahead and put the framework for the forms, ones complete he will go back and review before we approve.

**e) Beautification**

- N/A

**f) GHJC**

N/A

**g) H/R**

- Check to see if Jeffrey can challenge the water exam

**h) Public Relation**

- Contact [redacted] and [redacted] to give Cox access to the Town web page to make the additions and update the information.

**8. Correspondence**

1. Kayla will attend the SAM information session by zoom on October 20, 2023.
2. Bay of Island Volunteer Search and Rescue is looking for donations to help with major repairs to build. Council had discussed and will make a donation.

**Motion 2023- 286 DM Morgan / Councilor Taylor**

Motion to make a donation of \$1,000.00 to Bay of Island Volunteer Search and Rescue. All in favor, carried.

3. Email from Hughes Brook looking to apply for the Collaboration together on Municipal Enforcement, clerk Bennett believes the deadline for this as passed but will touch pass with Clerk at Hughes Brook.

9. **Financial Update**

**Motion 2023-287 Councillor Hackett / Councillor Taylor**

Motion to accept financials as presented and pay outstanding bills. All in favor. Carried.

10. **Unfinished Business**

a) Email for All north on bill.

**Motion 2023-288 Councillor Taylor / DM Morgan**

Motion to allow the funds to get transfer to All North for the deficit amount. All in favor. Carried.

11. **New Business**

a) Opening of Standing offers for Equipment

-Flagging

Lifeline safety all documents included.

-Equipment

Rico -No registration and no insurance included, CORE certificate expired.

Tex's Transport- All required documents attached.

b) Ave -Council denied reimbursement for cost of pipes.

c) Will order two signs, fire dept parking only for each end of the parking spaces for the dept.

d) Talked about having personal devices for office staff and council.

**Motion 2023-289 Councillor Taylor / DM Morgan**

Motion to purchase 10 personal devices based on the direction of Municipal affairs for communication and meeting materials. All in favor. Carried.

e) Amend Rules of Procedure for council meeting as previously reviewed by email.

Amended- Regular meetings of council shall be held on a monthly basis, Amened to Regular meetings of council shall be held on a bi-weekly basis.

12. **Late Items**

a) Election change- 1 ballot, no separate mayor-Need quorum move to next meeting.

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b) Discussion on letter from Templeton Academy looking for donation on the school's turkey dinner for the students.

**Motion 2023-289 Councillor Taylor / Councillor Hackett**

Motion to donate \$200.00 prepaid visa to Templeton Academy toward the turkey dinner for the students and donate 2 compost bins for the auction.

**13. Deferred Items**

- b) Heat pumps Clerk Bennett will look into quotes from another company for both Halls
- e) Town emergency plan- will have Cox complete the changes and update.

Council had discussion on the workload of the 2 maintenance and will hire [redacted] back as temporary full time.

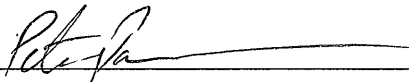
*November 15, 2023*

**Date and time of next meeting:** November 1, 2023

**Meeting Adjourned**

**Motion 2023 – 290 DM Morgan / Councilor Hackett**

Moved to adjourn meeting at 10:00 p.m. All in favor. Carried.

  
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**Peter Parsons – Mayor**  
**Date Adopted: November 1, 2023**

  
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**Jenelle Bursey – Assistant Town Clerk**